



GUIDELINES FOR SPECIAL ISSUES

Articles that appear in the special issue will fulfil requirements of reviewed articles in the AJSW although the process will be different. For the purpose of quality assurance and compliance with the standards of our journal, the following steps are to be followed:

1. A proposal is provided stating the proposed title and abstracts of proposed articles. There must be more articles than expected to allow for possible rejections. We usually publish 10 papers per issue. Provide a brief resume of proposed Guest Editor/s. Usually up to three editors.
2. A draft Call for Special Issue is provided by Guest Editor/s. The draft should provide a timetable.
3. The call is released.
4. The Guest Editor/s will collect manuscripts from writers after the deadline and when happy with their quality, submit to AJSW for peer review.
5. A list of potential peer reviewers, if available, can be submitted but there is no guarantee these reviewers will be used.
6. Reviewer reports will be returned to Guest Editor who will facilitate corrections and email back to AJSW.
7. Guest Editor will prepare an Editorial (introduction).
8. AJSW will send proofs for checking.
9. The special issue will be published.

Unique situations

At times we get requests for special issues from a consortium of scholars/researchers or conference organisers who want to publish their research outcomes. In such cases a call for special issue is not requirement but a proposal is required. Steps 1, 4-9 will be followed.